



Memo No. PU/Admin/Notification/2017/15(P-2)/1423

Date: 05.12.2017

NOTIFICATION

Subject: Formation of Executive Committee for Innovation Hub, Prime University

In pursuance of the Concept Paper of Innovation Hub related to the target of Access to Information (a2i) program of Prime Minister Office and as per the decision of the coordination meeting held on 04.12.2017, an Executive Committee for Innovation Hub of Prime University is formed with the following persons:

1. **Md Mostak Ahmed** - Convener
Assistant Professor, Dept of EEE
2. **Shuvodip Das** - Co-Convener
Assistant Professor, Department of EEE
3. **Nahid Farzana** - Member
Assistant Professor, Department of B. Admin
4. **Dr Momotaz Begum Momo** - Member
Assistant Professor, Dept of ETE
5. **Eaman Hossain** - Member
Assistant Professor, Department of B. Admin
6. **Md Nazrul Islam** - Member
Assistant Professor, Department of B. Admin
7. **Md Rakib Uddin** - Member
Assistant Professor, Department of English
8. **Shahina Ferdousi** - Member
Sr Lecturer, Department of Law
9. **Md Tahin Hossain** - Member
Lecturer, Department of EEE
10. **Taskia Khatun** - Member
Lecturer, Department of CSE
11. **Sk. Shakil Ahamed** - Member
Lecturer, Department of CSE
12. **Shreyashi Halder** - Member
Lecturer, Department of Education
13. **Md Jasim Uddin Khan** - Member
Lecturer, Prime University Language School (PULS)
14. **1x Student from each department** - Member
14. **Farkunda Nahid Huq** - Member Secretary
Deputy Director, Centre for Research, Human Resource Development and Publications (CRHP)



Terms of Reference:

1. The Executive Committee shall be responsible for smooth running of all activities of the Innovation Hub, Prime University.
2. The Executive Committee shall be working as a part of National Frame work of Access to Information (a2i) Program.
3. The Executive Committee shall include all students of Prime University with the Innovation Hub activities.
4. The Executive Committee shall do the campaign on the activities of Innovation Hub, Prime University.
5. The Executive Committee shall arrange to upload the activities, photos, videos, narratives etc of Innovation Hub, Prime University to Innovation Lab website (www.ilab.gov.bd), social media page and in group forms.
6. The Executive Committee shall provide guideline to the students to circulate their activities in social media.
7. The Executive Committee shall upload all information and activities of Advisory Panel, Mentor Panel, Executive Committee and Innovation Hub Members in the website of a2i Innovation Lab.
8. The Executive Committee shall arrange different events in the campus.
9. The committee may co-opt new members as and when required.

(M A Jabber)

Registrar

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